



Women's college Internal Quality Assurance Cell

Second meeting of the Internal Quality Assurance Cell of Women's College, Agartala was held in the smart classroom at 1.30 pm on 3rd September, 2016 to discuss some issues regarding feedback forms and other activities of the Cell.

The members of the cell present in the meeting are:

1. Dr. Narayan Bhattacharjee, Member
2. Dr. Tapas Roychoudhuri, Member
3. Dr. Rita Das Nayak, Member
4. Smt. Soma Banik, Member
5. Sri Balkrishna Choudhury, Member
6. Smt. Seema Datta, Member
7. Smt. Nibedita Dam, Member
8. Dr. Gautam Chel, Coordinator

Resolutions:

Following decisions were unanimously achieved:

1. The resolutions of the previous meeting held on 4th August, 2016 were accepted by the house.
2. Feedback form for the students was finalized. It was decided that each department will be given 30 forms to distribute among the Hons. Students of each semester having more than 50% of attendance and such distribution will be made in November, 2016 at the time of 2nd sessional examination.
3. Guidelines for feedback form for the teachers were framed. Guest lecturers are also included in that arena.
4. A meeting of IQAC will be held on 3rd Saturday of every month, at 1.30 p.m. in the smart classroom until and unless otherwise notified.
5. Fund position of the IQAC was discussed. A little bit discussions were made about best practices but the elaborate discussion will be made on the next meeting.
6. Dr. Bhupal Sinha, a proposed member, was communicated during meeting and he had given his consent to be present as a member.
7. Dr. Ila Lodh would be communicated before the next meeting.

Countersigned


Principal
Women's College


Coordinator
Internal Quality Assurance Cell
Women's College