



Women's College

Internal Quality Assurance Cell

Date: 29th October, 2020

A meeting of the IQAC, Women's College, was held on 29th October 2020, at 2 p.m in the Smart Class Room with the members of Library Committee, H.O.D.s of various departments, Senior Librarian Pranati Gupta and Librarian Tina Debbarma to discuss the agenda as notified on 28.10.2020.

Resolutions taken:

1. To accelerate the data entry process in EG-4 software, all the departments will come forward so as to facilitate the library automation to our students as early as possible in the upcoming session. HOD of each department will monitor the process of data entry in the respective department.
2. In view of the huge number of books to be entered in due time, a parallel process of data entry through outsourcing is also felt to be essential if funds are permissible.
3. All the faculty members will submit their Teacher's Diary of 2019-2020 session to IQAC for verification by 30.11.2020.

Countersigned


29.10.2020
Principal,
Women's College


29/10/2020
Coordinator
Internal Quality Assurance Cell
Women's College