



# Women's College

## Internal Quality Assurance Cell

Date: 8th June, 2022

A meeting of the IQAC, Women's College, was held on 8<sup>th</sup> June, 2022 at 3.00 pm in the chamber of the Principal to discuss the issues as notified on 7<sup>th</sup> June, 2022.

The members of the cell present in the meeting are:

1. Principal
2. Smt. Sarbari Nath, Member
3. Dr. Jayanti Bhattacharjee, Member
4. Dr. Samhita Bhaumik, Member
5. Dr. Subrata Deb, Member
6. Dr. Srimanta Roy, Member
7. Smt. Nivedita Dam, Member
8. Smt. Pusparwng Hrangkhawl, Member
9. Smt. Ratnabali Sengupta, Member
10. Dr. Saumen Chakrabarti, Member
11. Dr. K V Geetha, Coordinator

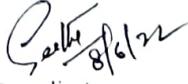
### Resolutions:

Following decisions have been taken:

1. The SOP for each criteria to be followed by the concerned members for collecting documents needed for DVV.
2. The process for creating net banking facility in the college account to be speeded up for payment of online fees at the time of submission of SSR.
3. The criterias to be completed for filling up the SSR.
4. Smt. Pusparwng Hrangkhawl is entrusted with the task of updating the Website.
5. Dr. Somali Saha is given the responsibility to write the executive summary for SSR.
6. Feedback forms to be circulated to students, teachers, alumni and parents.
7. All the Departments to conduct meeting with parents, alumni and students in order to get feedback from them regarding the Teaching-Learning process as well as creating awareness regarding the NAAC process.
8. Student enrollment for 2016 and 2021 not received yet. A reminder to be send to TU.
9. The format for Departmental profile was discussed and approved by the members.
10. A list of documents of last five years to be kept ready by the departments for NAAC visit, was prepared.

Countersigned

  
Principal  
Women's College

  
Co-ordinator  
Internal Quality Assurance Cell  
Women's College