

Women's college  
Internal Quality Assurance Cell

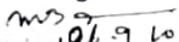
Action Taken Report

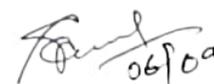
Resolutions taken in the IQAC meeting (03.09.2016)

1. The resolutions of the previous meeting held on 4th August, 2016 were accepted by the house.
2. Feedback form for the students was finalized. It was decided that each department will be given 30 forms to distribute among the Hons. Students of each semester having more than 50% of attendance and such distribution will be made in November, 2016 at the time of 2nd sessional examination.
3. Guidelines for feedback form for the teachers were framed. Guest lecturers are also included in that arena.
4. A meeting of IQAC will be held on 3rd Saturday of every month, at 1.30 p.m. in the smart classroom until and unless otherwise notified.
5. Fund position of the IQAC was discussed. A little bit discussions were made about best practices but the elaborate discussion will be made on the next meeting.
6. Dr. Bhupal Sinha, a proposed member, was communicated during meeting and he had given his consent to be present as a member.
7. Dr. IlaLodh would be communicated before the next meeting.

Follow up Actions:

1. IQAC has prepared Feedback forms for the students.
2. IQAC to circulate Feedback forms amongst the students in due time.

Countersigned  
  
Principal 06.9.2016  
Women's College

  
06/09/16  
Coordinator  
Internal Quality Assurance Cell  
Women's College